

16-23 JUNE 2023

# DEIP - Digital Entrepreneurship and Inclusion Programme



*Funded by the European Union. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or the European Education and Culture Executive Agency (EACEA). Neither the European Union nor EACEA can be held responsible for them.*

# ABOUT THE PROJECT:

## Digital Entrepreneurship and Inclusion Programme (DEIP)

**Digital Entrepreneurship and Inclusion Programme (DEIP);** *AIMS* to increase the knowledge, awareness and skills of youth workers and non-governmental organisations with a focus on social cohesion, to create a sustainable, reliable network that responds to digital transformation needs and to ensure permanent cooperation by bringing together organisations that are motivated to work together from the Program Countries.



THE PROJECT REFERENCE NUMBER:

**2022-3-PT02-KA153-YOU-000102793**

The *OBJECTIVES* of the projects are:

- Developing the capacities of youth workers on social inclusion, participation, inclusion and diversity under the theme of social cohesion,
- Experiencing the process of developing and managing projects in cooperation by taking into account the local differences,
- Establishing a sustainable social cohesion network that will have an impact on the international level and respond to the needs of digital transformation to raise awareness on social cohesion through local and national events and projects,
- Contributing the policy development response on social cohesion with advocacy strategies that will be developed by the project partners.

# ABOUT THE APPLICANT: Associação Intercultural Para Todos



Associação Intercultural Para Todos (Intercultural Association For All) (IAFA) is a non-profit organisation that initiate several projects based on **equal opportunities, social justice, economic growth** and **interculturality**. It has important national and international partnerships with public and private entities and working together by including different expertise and experience of the partners.

The mission of the organisation is to actively contribute to unemployment, to decrease and promote Europe as an opportunity since its economic interdependence. Social justice and economic growth are essential keys to guarantee strong peace, it is really important to have a united Europe so that we can ensure *equality, union, social progress and the eradication of poverty*.

IAFA's main goal is to *SUPPORT THE LOCAL DEVELOPMENT* in order to raise its patterns to European levels. IAFA intends to ensure that in a global strategy of economic and social development, economic and social policies should be mutually supportive in order to create a sustainable development. It seeks to promote **intercultural cooperation among young people** with dynamic programs, approaching themes such as *human rights, equal opportunities, migration, refugees* and *entrepreneurship*, being aware of a major collective voluntary solidarity needs and social inclusion.



# ABOUT THE PARTNERS:

## Innovating together for a sustainable world

We are thrilled to embark on this journey of collaboration and partnership with our partners through the Erasmus+ program. Our shared passion for **youth empowerment** and our commitment to **fostering a better future** through cross-cultural exchange is what brings us together.

By establishing this *SUSTAINABLE PARTNERSHIP*, we look forward to exploring new ideas, sharing knowledge and expertise, and developing innovative approaches to addressing some of the most pressing challenges facing our world.

Together, we'll create a *more connected and inclusive community of learners*, and build a brighter future for generations to come.

The partner organisation is formed as following:

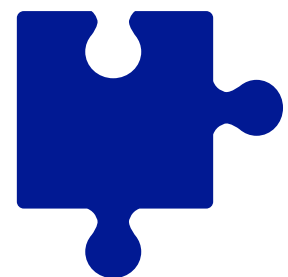
1. Associação Intercultural Para Todos (E10085271, PT)
2. Genc Birikim Dernegi (E10166196, TR)
3. Asociación Amigos de Europa (E10002054, ES)
4. EPEKA (E10041724, SI)
5. Mano Europa (E10022337, LT)
6. The Rising Stars (E10046251, IT)
7. Hellas for Us (E10056850, EL)



# ABOUT THE ACTIVITY:

## Connecting the Dots - Contact Making Activity

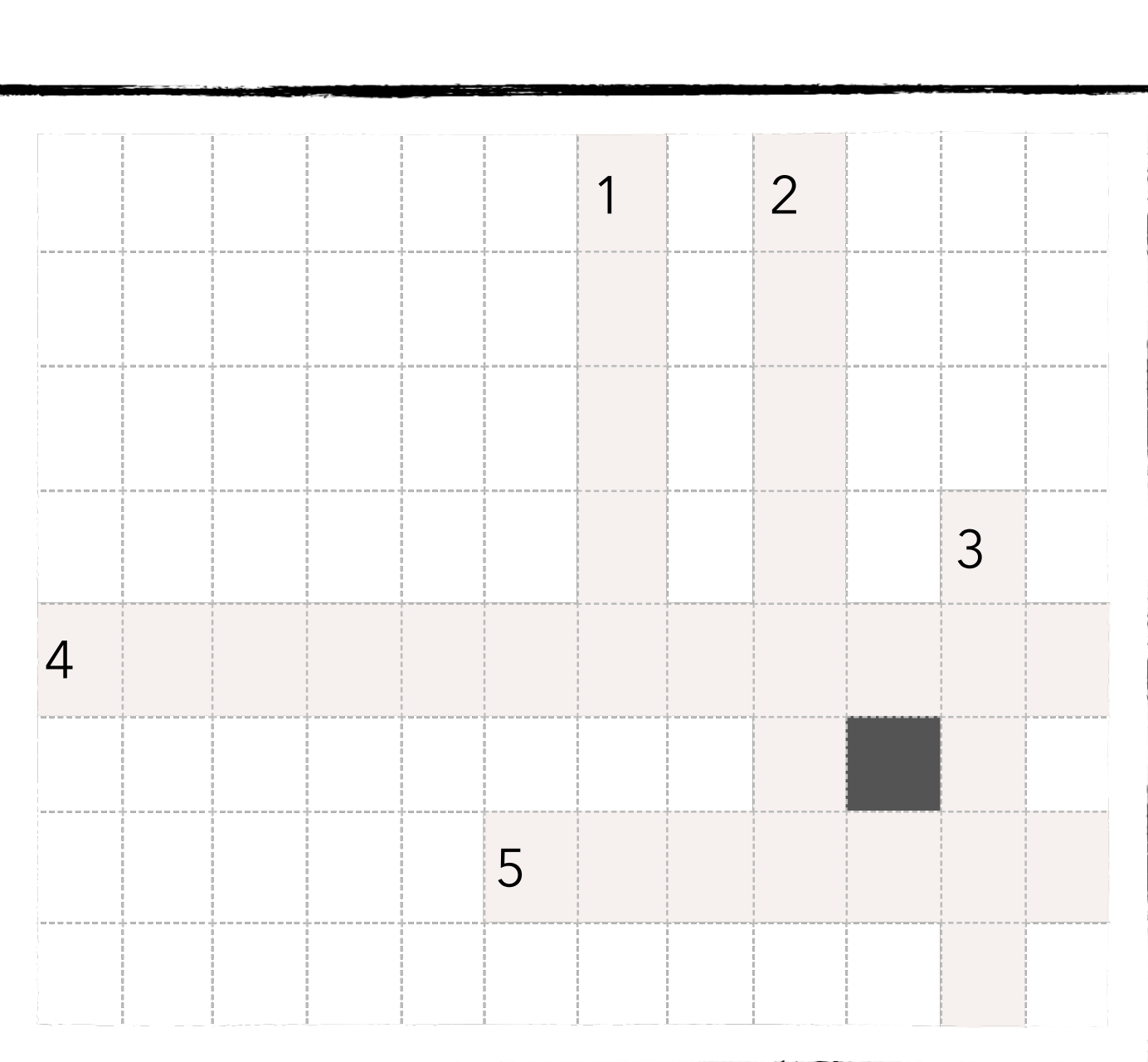
Digital Entrepreneurship and Inclusion Programme will target youth workers of our project partners that will be directly benefited from the learning mobility of youth workers project (Professional Development Activity-PDA) that will take place between **16 - 23 June 2023** in Barcelos - Portugal.

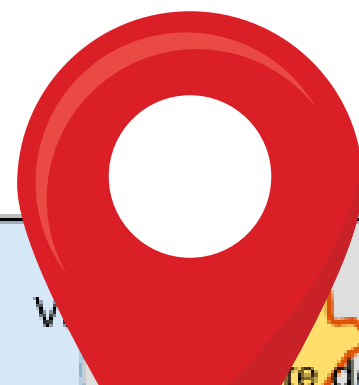


**28 youth workers** and **2 facilitators** from 7 countries will be involved in the mobility activity.

In order to reach overall aim and objectives of the project, THE ACTIVITY will contain following aspects:

- Tailor made online learning process,  
# before, during and after the learning mobility
- Learning mobility of youth workers with the great focus on curriculum and project development,  
# with the participation of 28 youth workers from 7 project countries
- Social cohesion workshops by the project partners,  
# by the support of the each partner about the social cohesion sessions during the mobility
- Development and implementation of the projects during and after the mobility,  
# 4 Youth exchange projects  
# 4 ESC30 projects





# Venue: Barcelos

Colour, activity, life and culture are the words that better describe **Barcelos**, a municipality located in the **north of Portugal**, in the **region of Minho**.

Barcelos is the perfect combination of tradition, innovation and modernity. This beautiful city, shows of its best assets right from the streets, from where you can discover the history and art that have always been a present element of this location.

The date of the mobility will be from **16 - 23 June 2023** (including arrival and departure days) and all activities will take place in Barcelos, Portugal during the project.

## June 2023

				01	02	03	04
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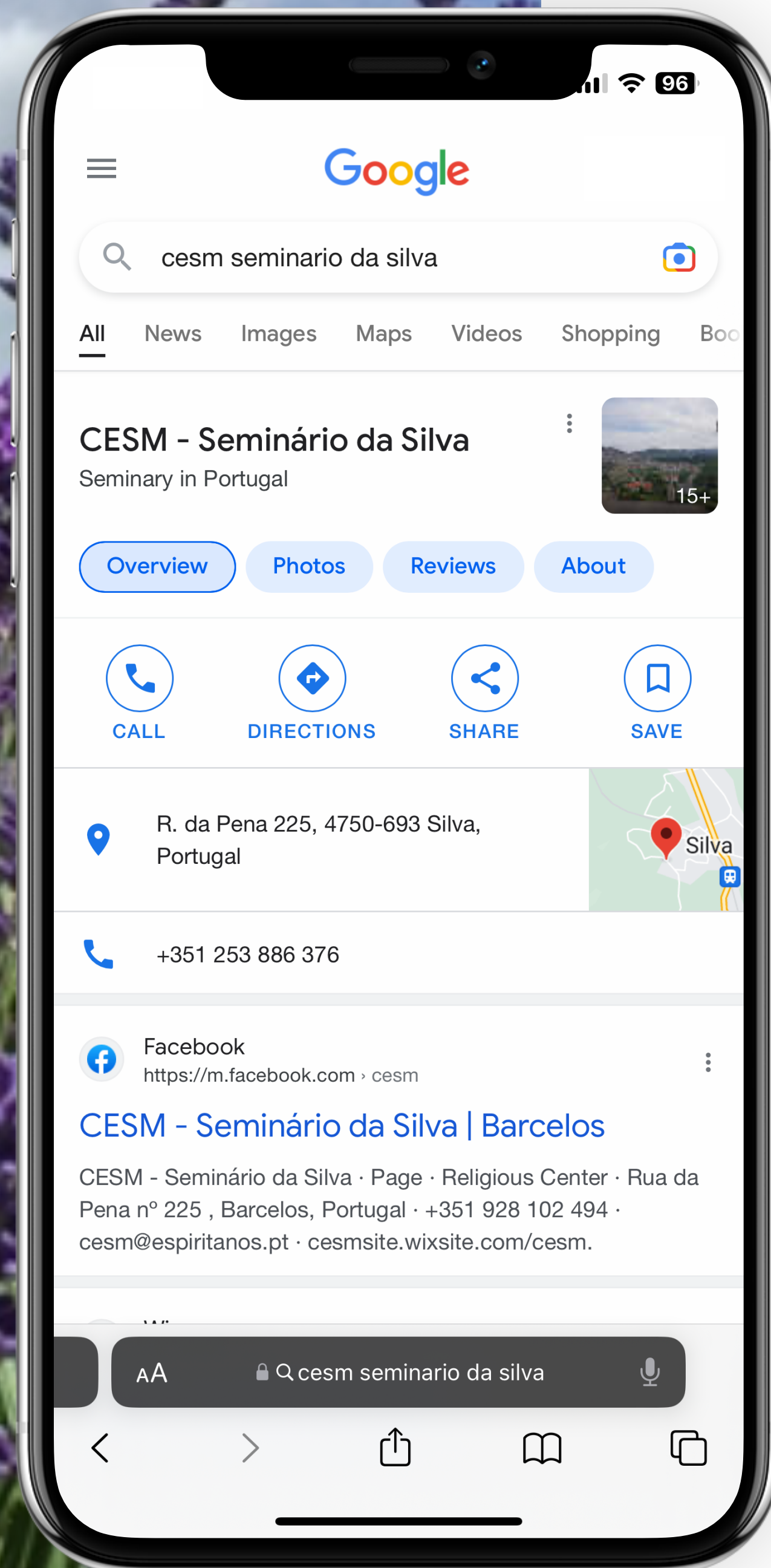
DATES OF THE MOBILITY



## What should you do in **Barcelos** before leaving?

1. Visit the Barcelos Historic Center, where you can see the iconic Barcelos rooster statue, one of the symbols of Portugal.
2. Explore the medieval castle of Barcelos, which dates back to the 14th century and offers stunning views of the city.
3. Walk around the beautiful Municipal Park, which is a popular spot for picnics and leisure activities.
4. Visit the weekly Barcelos Market, one of the largest and most traditional markets in Portugal, where you can find handicrafts, pottery, and local food products.
5. Take a leisurely stroll along the banks of the Cávado River, which runs through the city and offers scenic views.
6. Check out the Archeological Museum of Barcelos, which houses an impressive collection of artifacts and exhibits related to the history of the city.
7. Take a day trip to the nearby city of Braga, known for its historic architecture and religious landmarks.
8. Enjoy traditional Portuguese cuisine at one of Barcelos' many restaurants, and don't forget to try the famous frango assado (grilled chicken).
9. Take a day trip to the nearby city of Esposende, beautiful coastal town located just a short distance from Barcelos that offers a relaxing and picturesque coastal getaway.





The activities take place in **CESM - Seminário da Silva**. Perfect place talk about entrepreneurship and inclusion and develop new projects.

### Lost in the middle of NOWHERE

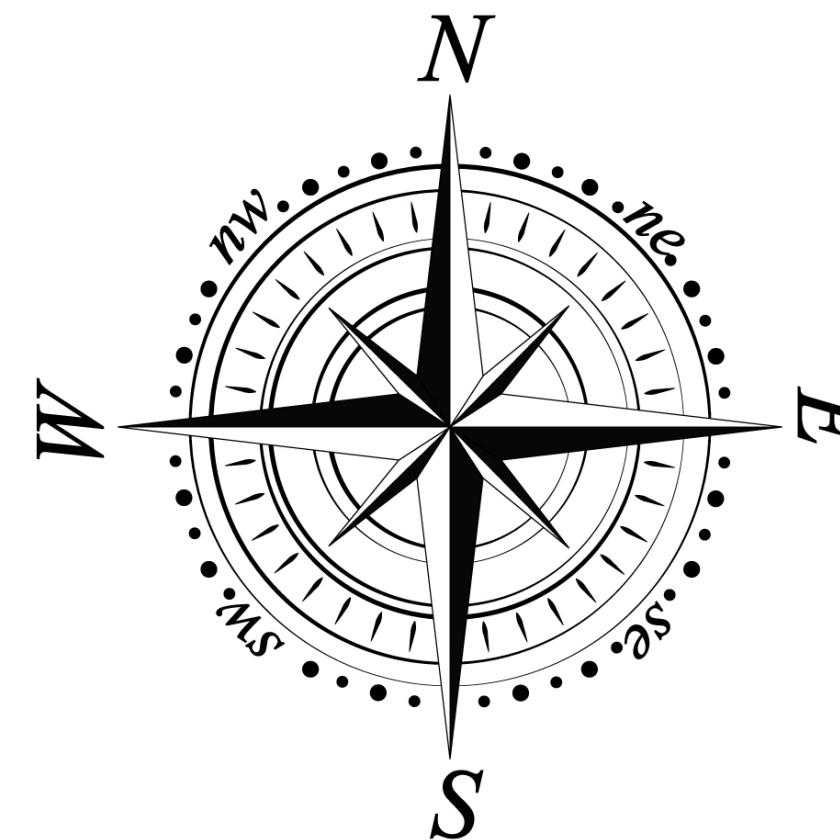
The training venue is located in 10 minutes ride from the **city center**. You can easily access to city, on the other hand it's a great place where learning meets tranquility.

### Timing is almost EVERYTHING

**Check-in time:** 14:00 - 18:00\*  
\*All participants should arrive accordingly on *16 June 2023*.

### HOW TO guide to/ from CESM

The detailed information about **transportation** to/from hotel will be shared directly with participants and the partner organisations after the selection.



### WHAT we have in the CESM for YOU

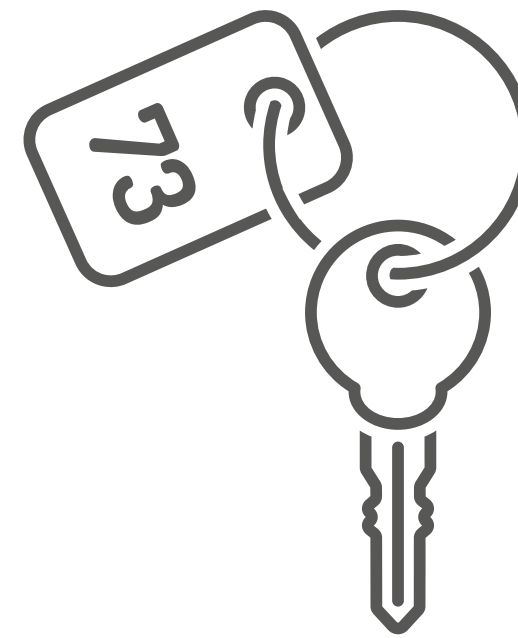
The venue has internet, rooms for training and group practice, a garden and **plenary room** to enjoy in free time.





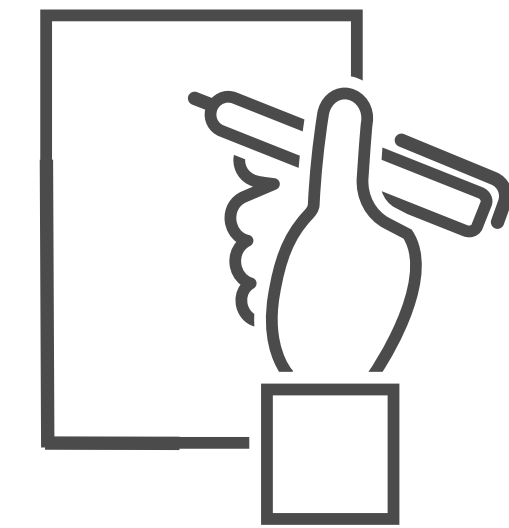
**Food and transportation are fully covered by the project.**

Breakfast, lunch and dinner in the training venue and the local transportation for the activities are covered by the project for the whole week.



**Participants will be staying in shared international rooms.**

The accommodation will be in double or triple rooms. Each room has its own private bathroom, internet access and in-room amenities.



**All training materials will be provided by the project.**

The training materials that will be utilised by participants during the activity will be provided by the applicant organisation.

# PROFILE OF THE PARTICIPANTS

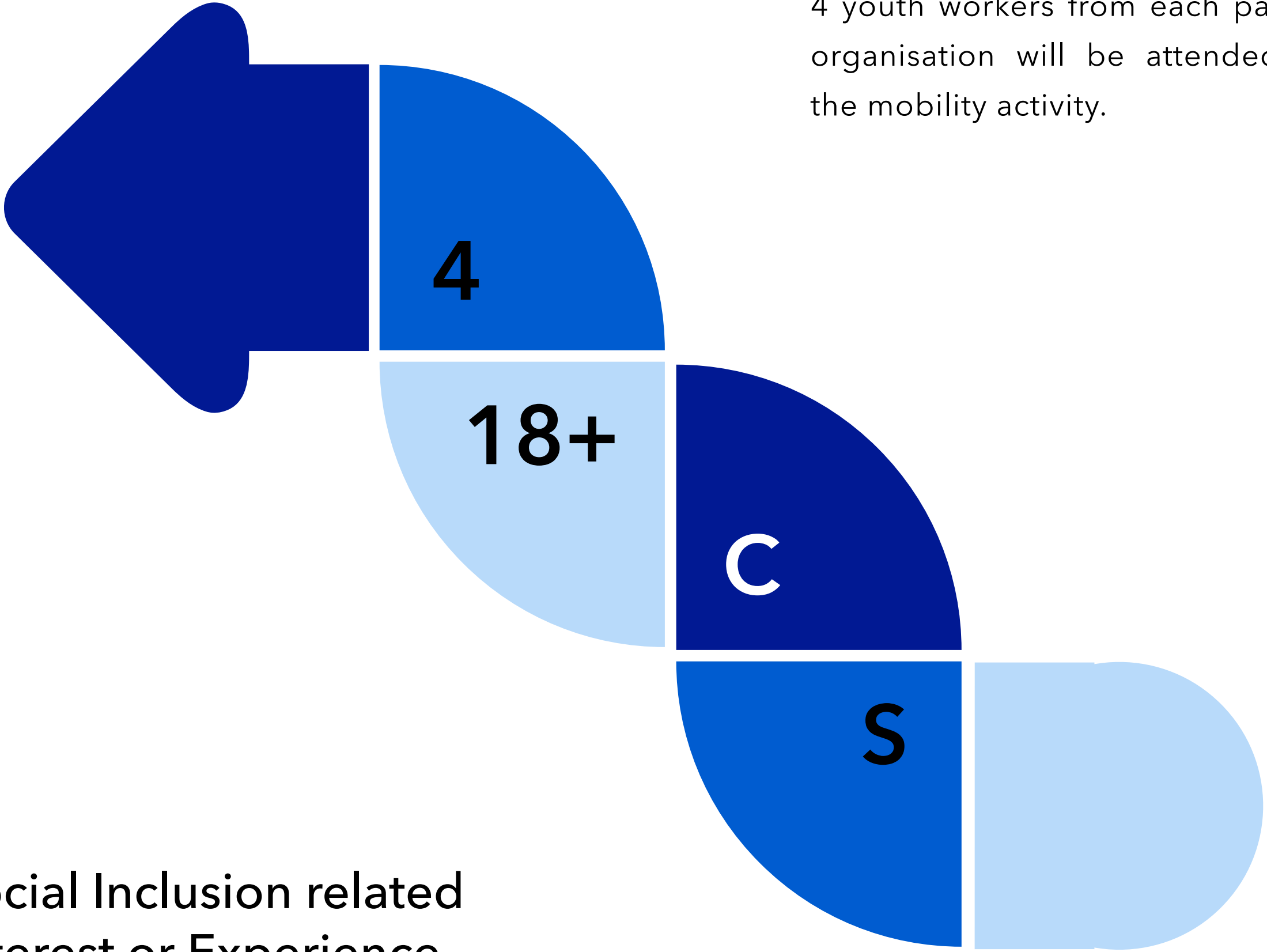
## Number of Participants

4 youth workers from each partner organisation will be attended for the mobility activity.

## C

### Committing to Taking Part in All Project Cycle

Possessing knowledge, skills, and experience in social awareness, advocacy, and youth policy development, and demonstrating a commitment to actively participate in not only the mobility but also the follow-up actions.



## 18+

### Age Range of Participants

Youth workers at the age of 18+ years old who are resident of partner countries (no age limit) are eligible to participate in the mobility activity.

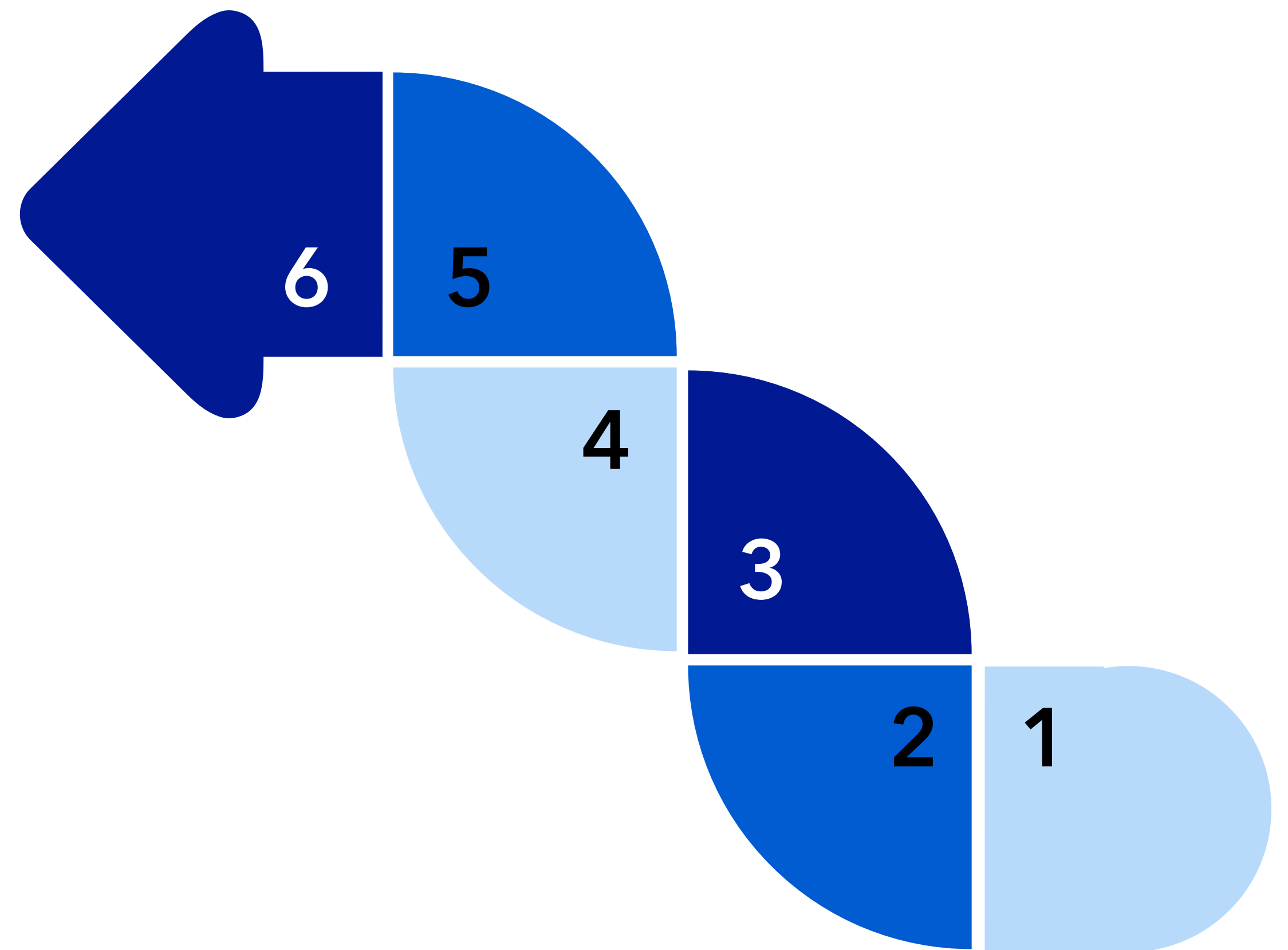
## S

### Social Inclusion related Interest or Experience

Experience of participation to previous trainings related to social inclusion and/or interest about the social inclusion project and activities with the inclusion of young people

# SELECTION PROCESS OF THE PARTICIPANTS

1. The partner organisation is expected to form a group of **four participants** consisting of *youth workers with relevant experiences* and a demonstrated interest in the content of the mobility program.
2. The groups should include at least one youth worker with decision-making authority within the partner organisation and one youth worker with project development experience to ensure a well-rounded team.
3. The selected participants are required to finalize their preparation for **the Social Cohesion Workshops by Partners** before the mobility program and share the session guide and necessary materials with the trainers to ensure a productive and efficient program.
4. In order to promote gender balance and diversity for the project, partner organisations should aim to include at least two female and two male participants in their group.
5. The partner organisation is expected to finalize the **selection of participants by May 8th, 2023**, and complete the participation form with the necessary information about the selected participants to facilitate a smooth and successful program.
6. Our trainers will carefully review the participation forms, and the project team will share the final confirmation with the partner organisations to ensure a well-coordinated and effective program.



# ACTIVITY PROGRAMME: Empowering Minds, Enriching Communities

## Day 01

### Welcome and Get to Know Each Other

- Arrivals
- Welcome Session
- Introduction and Overviews I



## Day 02

### Official Opening and Programme Introduction

- Introduction and Overviews II-III
- Youthpass Introduction
- Team-building Activity
- Welcome Reception
- NGO Bazaar

**ICAN'T,  
BUT  
WE CAN.**

## Day 03

### Social Cohesion Workshops by Partners

- Social Cohesion Workshops by  
Partners I-II-III
- Feedback Sessions on Social  
Cohesion Workshops



# ACTIVITY PROGRAMME: Empowering Minds, Enriching Communities

## Day 04

### Partnership Building and Project Development

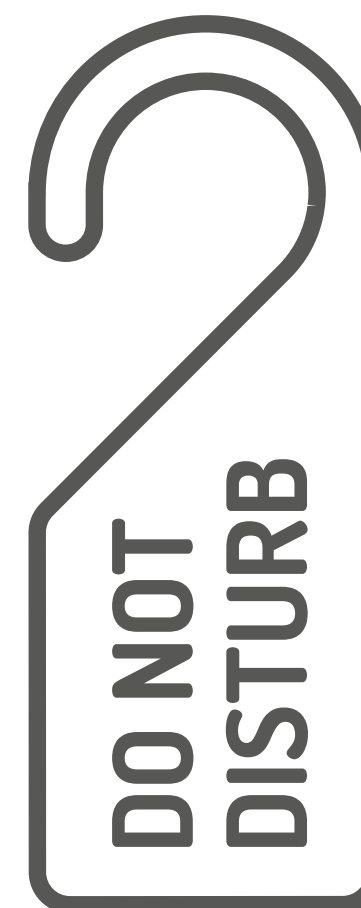
- Erasmus + Social Cohesion
- ESC30 Solidarity Projects
- Partnership Building Sessions
- Project Development I - Idea Stage
- Intercultural Night I



## Day 05

### Project Development

- Project Development II - Project Description
- Project Development III - Preparation Stage
- Project Development IV - Activities
- Intercultural Night II



## Day 06

### Project Development and Action Plan

- Project Development V - Follow-up
- Project Development VI - Budget
- Action Plan and Work Calendar
- Portuguese Cultural Night

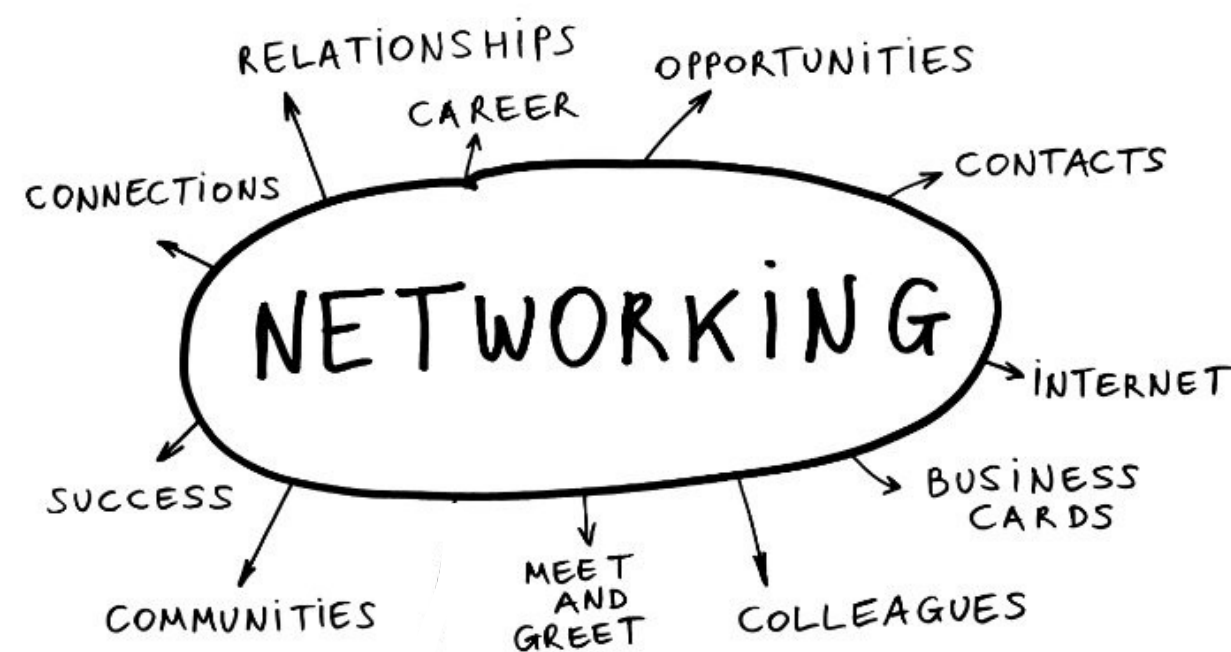


# ACTIVITY PROGRAMME: Empowering Minds, Enriching Communities

## Day 07

### Sustainability of the Network and MORE

- Sustainability of Network
- Public Awareness and Advocacy
- Sightseeing in Barcelos and Braga



## Day 08

### Final Evaluation and Official Closing

- Europass CV and Youthpass Certificate
- Final Evaluation and Official Closing
- Departures



Youthpass



### NOTES:

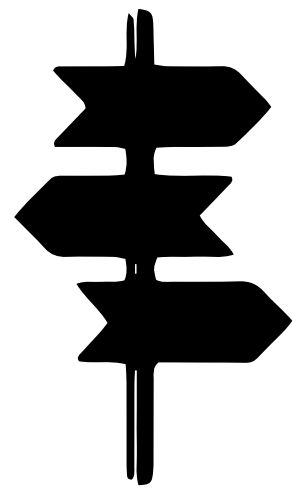
- The **detailed daily program** will be shared with the *selected participants* to provide them with a comprehensive overview of the activities and sessions.
- The participants are expected to *finalize the preparation of the content and methodology* of the **Social Cohesion Sessions by Partners** as a group and share the session guide and required materials before the mobility.
- The participants are also required to *prepare their group* for the **Intercultural Night** before the mobility to promote cultural exchange and diversity.
- On Day 4 during the *partnership building session*, the participants will be divided into **working groups consisting of members from various countries** to promote international collaboration and teamwork.
- The participants are expected to *actively participate* in **at least 90% of the mobility program** to maximise the learning and networking opportunities offered by the program.

# WHAT TO PREPARE BEFORE THE MOBILITY

## Get ready, Get set, Go!

- **Social Cohesion Workshops by Partners:** Each participant group representing a project partner is required to prepare a social cohesion workshop before the mobility and implement it during the mobility by involving other youth workers. Each team is responsible for conducting a *90-minute session* and introducing the content to the participants using non-formal education methods. The remaining youth workers will participate by selecting one module for each session based on the project needs and their interests.
- **NGO Fair:** We kindly request that your organisation prepares a comprehensive presentation of your organisation, preferably without using PowerPoint. Please bring any relevant information materials such as leaflets, photos, stickers, posters, etc., to share with other participants.
- **Intercultural Night:** We cordially invite you to share the culture of your country through food and drinks during the Intercultural Night. Please prepare a table that showcases the typical food and drinks of your country along with your national flag and any other relevant items for the presentation of your country during the session.

Session	Country	Topic
Social Cohesion Workshops by Partners I	Italy	Digitalization in Youth Work
	Turkey	Critical Thinking and Media Literacy
Social Cohesion Workshops by Partners II	Portugal	Civil Society and Voluntary Participation
	Greece	Participation of Refugees
	Lithuania	Non-Formal Education and Intercultural Learning
Social Cohesion Workshops by Partners III	Slovenia	Social Cohesion
	Spain	Diversity and Intercultural Dialogue



# TRAVEL ARRANGEMENTS



AIR LINES		PASSENGER TICKET AND BAGGAGE CHECK		ORIGIN		DESTINATION		180 440	
4442-018-9101476		CONJUNCTION TICKET(S)		YOR		BKR		180 440	
NOT TRANSFERABLE		ISSUED IN EXCHANGE FOR		FLIGHT COUPON 4		FROM/TO		FARE CALCULATION	
4		ORIGINAL ISSUE		AIRLINE FORM & SERIAL NO.		PLACE		DATE	
4		910		TICKET DESIGNATOR		YOUR CODE		440 KE	
FARE BASIS		CARRIER		FLIGHT/CLASS		DATE		TIME	
Y		CP		100 Y		JUL 30		1200	
Y		KE		001 Y		JUL 31		1200	
Y		KE		001 Y		AUG 02		1200	
Y		KE		001 Y		AUG 09		1200	
BAGGAGE CHECKED		UNCHECKED		UNCHECKED		UNCHECKED		UNCHECKED	
UNCHECKED		UNCHECKED		UNCHECKED		UNCHECKED		UNCHECKED	
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10450								119	
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								AGT/1	

01

Search most suitable and economic way of transportation

- Travel costs will be granted with an amount according to the travel distance.
- Pay attention to the **max allowance** for the travel costs per country (if your tickets are higher than max, you need to cover the difference.)

### Important:

If you are traveling by **flight**, please keep following documents in order to have full reimbursement:

1. **boarding passes** (it's required to have original boarding passes, you should send return tickets by post after project as well)
2. **invoice** (it could be from travel agency or directly from airlines, please bear in mind that electronic tickets are not enough and ask for invoice under your name when you purchase your ticket)
3. **payment confirmation** (a bank extract or a printed statement released by your bank showing the payment / transaction. Flight tickets are not allowed to be paid by cash.)

02

Inform project team about your preferred transportation option

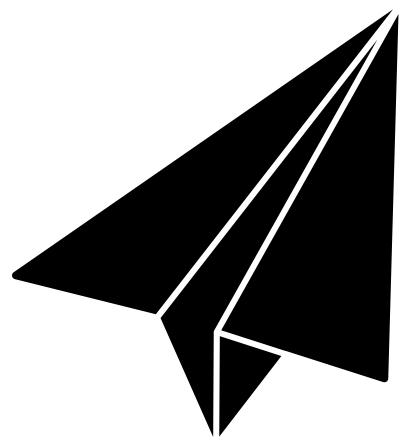
- You must **inform project team** about your preferred transportation option.
- Please don't purchase any ticket without confirmation of project team.
- Once the team approve your transportation option, you can purchase the ticket **until 15.05.2023**

03

Purchase confirmed transportation option, keep your documents for reimbursement

- Remember to keep all your **original documents** in order to have fully reimbursement.
- The reimbursement will be done **during the mobility** in case the participant fully deliver the required documents.





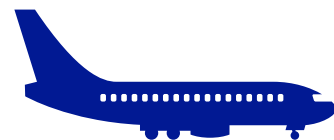
# TRAVEL REIMBURSEMENT CHART

No	Country	Travel Grant	Green Travel*
1	Portugal	23,00 EUR	N/A
2	Turkey	820,00 EUR	N/A
3	Spain	275,00 EUR	320,00 EUR
4	Slovenia	360,00 EUR	N/A
5	Lithuania	360,00 EUR	N/A
6	Italy	360,00 EUR	410,00 EUR
7	Greece	360,00 EUR	N/A

- Travel grants will be provided to participants as a **round trip** allowance.  
*For instance, a participant from Greece can utilise the travel grant of up to 360.00 EUR for round trip transportation.*
- Spanish and Italian participants are strongly advised to travel by means of **green travel** and are entitled to receive additional support for their travels.
- Participants from each country are expected to take **joint action on travel arrangements** and must decide on the means of transportation together with the support of the partner organisation.
- Only **one representative from the each partner organisation** should communicate with the project team while arranging the travel to ensure efficient and effective coordination.
- Visa expenses of Turkish participants will be supported once the related documentation is delivered to the project team.

# HOW TO GET THERE

## Get ready, Get set, Go!



- If you are traveling **by plane**, you should arrive one of the following airports:

1. **Porto Airport (OPO - Aeroporto Francisco de Sá Carneiro):** Nearest airport to Barcelos. There are regular buses and trains from Porto to Barcelos. It takes around 1 hour and costs in between 5-10 EUR.
2. **Lisbon Airport (LIS - Humberto Delgado Airport):** Second international airport option to arrange your travel to Barcelos. There are regular buses and trains from Lisbon to Barcelos (some of them transferred through Braga or Porto). It takes around 4-5 hours and costs 30-50 EUR.

**Note:** The detailed information about **transportation** to/from hotel will be shared directly with participants and the partner organisations after the selection. The applicant organisation will arrange transportation from train station and bus station to the training venue.

- If you are traveling **by bus or train**, you should arrive:



1. **Barcelos Bus Station** (PT: Centra de Camionagem de Barcelos)

You can also come by bus from various cities of Portugal. You could check the prices and the route through Transdev (w: <https://www.transdev.pt>) and/or Rede Expressos (w: <https://rede-expressos.pt/pt>)

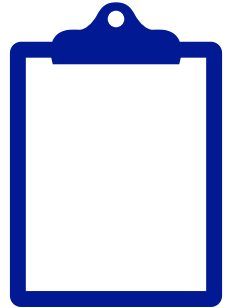


2. **Barcelos Train Station** (PT: Estação Ferroviária de Barcelos)

You can also come by train from various cities of Portugal. You could check the prices and the route through CP Comboios de Portugal (w: <https://www.cp.pt/passageiros/pt>)

# OTHER THINGS TO NOTE

## Get ready, Get set, Go!



- **Health Insurance:** It is MANDATORY to obtain travel and medical insurance before embarking on the mobility by the participants. The cost of travel insurance is not eligible for reimbursement under the project budget, and therefore, it cannot be reimbursed. It is important to ensure that the travel insurance includes responsibility insurance in the event of causing damage. As a participant of the mobility, a *European Health Insurance Card (EHIC)* is essential for EU citizens travelling to another European country, as it entitles them to necessary healthcare in the public system of any EU/EEA member state.

- **Weather:** The climate in Northern Portugal during June is typically warm and sunny, with temperatures ranging from approximately 18 to 25 degrees Celsius. Although there may be occasional rain showers, they are generally short-lived and not heavy. Participants are advised to bring light clothing, as well as a light jacket or sweater for cooler evenings. Sunscreen and sunglasses are also recommended to safeguard against sun exposure.

- **Local Currency:** The official currency of Portugal is the Euro. Money can be exchanged at the airport, subject to availability. It should be noted that many places in the city, such as restaurants and some stores, only accept cash.

### - **Bring with You:**

- It is necessary to carry all documents related to the project, as well as documents required for travel.
- Participants should bring their EHIC, insurance, health documents, and any prescribed medicines.
- Any material required for the Intercultural Night and Social Cohesion Workshops should also be brought along.
- Comfortable clothes and shoes are recommended for exploring Barcelos on foot.
- Participants are encouraged to bring their experience, an open mind, and their knowledge to enrich the project.

# DEADLINES

- **Selection of Participants:** Partner organisation should finalise the selection of the participant and fulfil the participation form until 08 May 2023.

- **Purchasing Tickets:** Project partners will inform project team about preferred transportation option of the group. Once the team is approved transportation option, participants has to purchase their tickets until 15 May 2023.

## May 2023

01	02	03	04	05	06	07
08	09	10	11	12	13	14
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## May 2023

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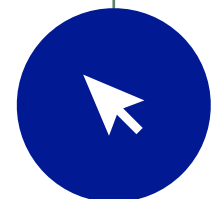
SELECTION OF PARTICIPANTS

DEADLINE FOR PURCHASING TICKETS



# Looking forward to meeting with you in Barcelos!

For further information don't hesitate to communicate with the contact person. Our team members will assist you through preparation process and whenever you need help.



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**Phone:** +34 691 089 619

